

STAUNTON-ON-WYE GROUP PARISH COUNCIL

Minutes of meeting held on 14 May 2018 in the Staunton-on-Wye Village Hall

Present – A Powles (Chair), N Sellar , A Andrews , D Andrews , J Mason , E Pearson-Gregory , R Skyrme , P Pantall , P Dyke , T Chant. There were two members of the public present .

1. Election of Chairman and Vice Chairman for 2016/17 – A Powles was proposed , seconded and elected unanimously as continuing Chairman of the Parish Council. N Sellar was proposed , seconded , and elected unanimously as continuing Vice Chairman of the Parish Council.

2. Apologies – Cllr R J Phillips

3. Declaration of Interests - None

4. Minutes of Meeting held on 5 March 2018 – were approved and signed by the Chairman.

5. Matters Arising -

(I) – The issue regarding the hedge dividing the “old school” and the village playground was raised. It was agreed that the hedge was overgrown and was standing some six feet into the playground. Further it would need to be cut back prior to the work being undertaken on the playground. It was agreed that Mr Kingham should be approached for permission to cut back the hedge. Such work would be undertaken by the Parish Council and an invoice sent to Mr Kingham.

6 - Planning Matters -

Decisions made since last meeting -

174143 – Upper Portway Cottage – The owner of the property was present at the meeting and addressed the meeting. There was a general discussion regarding the application and a site visit which had been held by Parish Councillors at the property. It was proposed and seconded and agreed that the Parish Council inform the Planning Department that there was “no objection” to the application.

Bredwardine Bridge – The Clerk informed the meeting that there had been an exchange of correspondence between himself guided by Mr Sellar , Mr Dyke and Mr Amol Pisol. Currently the Parish Council is not satisfied with the stance taken by the County Council

Old Court – It was noted that the property was now placed on the market in three lots. The question was asked how was it going to be ensured that the property when sold would be sold with previous agreed decisions enforced. It was agreed that the Clerk would be written to Cllr Phillips and to the County Council seeking a response to that question.

World's End – The Clerk was requested to communicate with Cllr Phillips to ascertain the latest situation. All Parish Councillors requested that they be kept informed of the latest situation.

New Applications -

There were no new applications.

7. Playing Field -

The Parish Council was updated on the current situation. Within that update it was noted that work has been undertaken by a number of volunteers. It was agreed that once payments have been made to "Creative Play" financial remuneration should be considered to those volunteers.

The Clerk agreed to pursue the costings for any drainage to the site and also the membrane and wood chippings which would provide the finished surface. The Clerk further agreed to keep the community informed of developments through the Signal.

8. Highway Matters -

There was general discussion regarding the correspondence between Councillor Durkin and the Parish Council regarding the A438. The meeting was informed that the most recent correspondence to Councillor Durkin had not received a reply.

There was further discussion regarding the state of potholes within the Parish. It was agreed that Balfour Beatty should be informed of Parish Council concerns and that Lara Edwards be invited to a meeting with Parish Councillors to inspect the most concerning potholes. The Clerk agreed to contact Lara by e-mail and to copy Cllr Phillips into that correspondence.

9. Parish Council Website -

P Dyke reported to the meeting that the website was now running and that material was being loaded. It was agreed that P Dyke and the Clerk would arrange a meeting with Ms Kirby to establish a set of payments for her maintenance of the Website.

10. Defibrillator -

The meeting was informed that an electrician has inspected the defibrillator and the possible siting of a light to illuminate the site. It was agreed that such work should be undertaken and that the Parish Council meet such costs.

11. Footpaths -

There was no report

The Clerk agreed to contact Mr Palfreyman regarding the signs that were required for the local footpaths.

12. General Correspondence -

Correspondence regarding GDPR was shared with the Parish Council. The Council has been informed that should there be any further development relevant to the Parish Council they will be kept informed

The Parish Council was informed of a forthcoming Heartstart course for which the Parish Council has previously agreed to fund.

13. Finance -

- (i) **Accounts for 2017/2018** were approved and signed by the Chairman
- (ii) **Annual Return for Audit 2017/2018** The various parts of the return including the Risk Management Statement were approved and signed by the Chairman.
- (iii) **Internal Audit** – has been carried out by M Phillips.
- (iv) **Accounts for 2018/2019**
 - (a) It was proposed , seconded and unanimously agreed that the Clerk's pay of £1100 per year and travel expenses of 50p per mile continue and that S Grist should remain in the post of Responsible Financial Officer.
 - (b) Cheque signatories continue to be A Powles , A Andrews , P Pantall , and N Sellar with any two out of the four signatories.

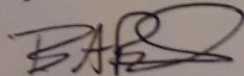
The Parish Council decided that the Clerk should not renew the annual membership of HALC and that there should be discussion at the next meeting to consider if HALC's services had been used and if such renewal was in the best interests of the Parish Council.

14. Other Matters

The Clerk was requested to contact Balfour Beatty to request that refuse bins around the village , and within the lay-by on the A438, be emptied regularly. At the moment such bins have not been emptied and refuse is falling to the ground.

Next Meeting – Monday 17 September 2018 – 7.30

Meeting closed at 8.50pm

A handwritten signature in black ink, appearing to be 'BAP', is written below the text 'Meeting closed at 8.50pm'.